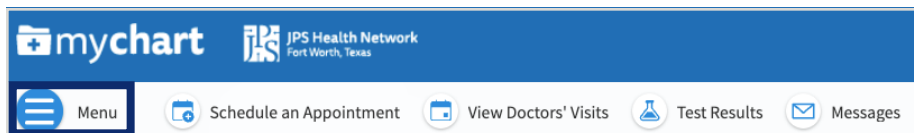
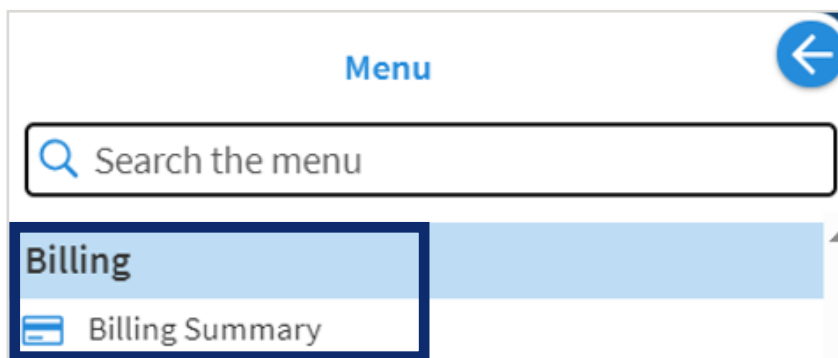


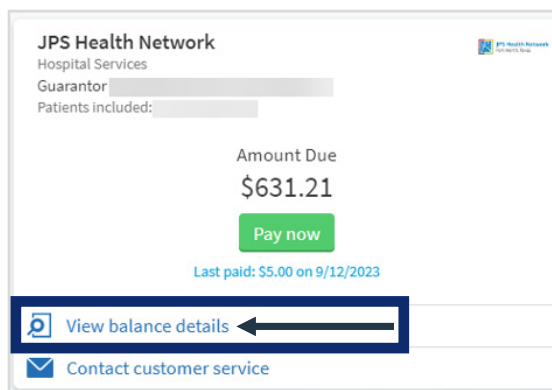
1. Start by clicking on the **MyChart Menu**.



2. Click on **Billing Summary**, found under the Billing category. You may also search "Billing Summary" in the **Search the menu** field.



3. On the Billing Summary Page, click **View balance details**.



4. Select the **Details** tab and locate the outstanding balance you want more information on. Select **View details** to view additional information.

The screenshot shows the MyChart interface with the 'Details' tab selected. The 'Outstanding Balance' section displays the following information:

Date	Description	Billed	Insurance Covered	You Paid	Your Balance
Apr 4 2023	Two Week Newborn Follow up Visit at Jps Pediatric Clinic	\$417.00	-\$334.18	\$0.00	\$82.82

A 'View details' link is located at the bottom right of the 'Outstanding Balance' section, with a black arrow pointing to it.

5. To view the itemized charges, select **View charges**.

The screenshot shows the MyChart interface with the 'View charges' link selected. The 'Detailed Account Information' section displays the following information:

Description	Amount
Clinic Visit	\$280.00
Laboratory	\$137.00
Payments and Adjustments	-\$334.18

Two 'View charges' links are visible, one for 'Clinic Visit' and one for 'Laboratory', both highlighted by black arrows.