

Training Tomorrow's Healthcare Leaders

Administrative Internship

For more than a century, JPS Health Network has served the needs of families in Tarrant County. As the county's largest teaching hospital, JPS is committed to transforming healthcare delivery for our community and training the healthcare leaders of tomorrow. JPS is home to 17 residency programs, including the nation's largest hospital-based family medicine residency and Fort Worth's only emergency medicine residency. The network is comprised of a 582-bed acute care hospital, inpatient behavioral health facility, and 26 ambulatory and primary points of care throughout Tarrant County, including an ambulatory surgical center, oncology center, pharmacies, and an HIV/AIDS health clinic. With more than 7,200 team members, JPS ranks among the area's largest employers.

JPS is offering a 10-week administrative internship to external academic organizations and students who are interested in learning about healthcare administration. In this 10-week program, interns will take an in-depth look at the healthcare industry, observe the challenges that public hospitals face, and develop a better understanding of hospital operations at all levels (including clinical and support services).

Program Description

- Integration in organizational department(s)
- Observe and participate at all organizational levels
- Directly contribute to organizational projects under executive mentorship
- Projects are selected based on a combination of organizational need and the intern's skill set and interests
- The program starts on June 3, 2024 and runs through August 9, 2024

Who Can Apply

- Master-level students currently enrolled in an MHA, MBA, or MPH program with an emphasis in healthcare management (or an equivalent degree) from a CAHME, AACSB, or CEPH accredited program
- Application period:
December 4, 2023 - January 12, 2024

Departments

- Acclaim Multi-Specialty Group
- Behavioral Health
- Human Resources
- Legal
- Network Operations
- Nursing Administration
- Quality
- Additional departments

How to Apply

Candidates must submit their application through the JPS Careers page at jpshealthnet.org/careers no later than January 12, 2024.

Late applications will not be accepted. Please include the following documents in a consolidated PDF in your application:

- Cover letter (addressed to the Internship Selection Committee)
- Resume
- Unofficial undergraduate and graduate transcripts
- One letter of recommendation from a faculty member or employer

Questions? Please contact us at intern@jpshealth.org.



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