

MEMORANDUM

To: Tarrant County Hospital District Joint Finance & Planning Committee Virtual Meeting August 26, 2021

From: LeeAnn Dyer

Date: September 8, 2021

Re: Meeting Minutes from August 26, 2021 Joint Finance & Planning Committee Meeting

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers held a virtual meeting on August 26, 2021. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web Site; and
2. Tarrant County Hospital District Web-Site.



GOVERNOR GREG ABBOTT

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Governor Abbott Allows Virtual And Telephonic Open Meetings To Maintain Government Transparency

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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FOR IMMEDIATE RELEASE

PRESS OFFICE: (512) 463-2050

March 16, 2020

Kayleigh Date:

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or
by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet.

before conducting telephonic or video conference meetings;

- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please click [here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the Texas Department of State Health Services.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD MEETING - VIRTUAL JOINT FINANCE
AND PLANNING COMMITTEE MEETING**

JOINT FINANCE & PLANNING COMMITTEE MEETING

10:00 A.M. THURSDAY, AUGUST 26, 2021

MEETING MINUTES

The Tarrant County Hospital District ("District") Finance & Planning Committee met Thursday, August 26, 2021 at 10:00 am via WebEx with the following members present:

Members Present: Steve Montgomery, Committee Chair
Dorothy DeBose, Board Vice Chair,
Rev. Ralph Emerson, Board Member
Trent Petty, Committee Member
Cheryl Hurd, M.D., Program Director, Behavioral Health, Committee Member
Chet Schrader, M.D., Committee Member

Members Absent: Daniel Ziegler, M.D., Committee Member
D.T. Nguyen, Board Member

Others Attending: Robert Earley, President, Chief Executive Officer
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Charles Webber, M.D., Board Chair
Zim Zimmerman, Board Member (arrived late)
Roger Fisher, Board Member
Daphne Walker, Senior Vice President, Chief Legal Counsel
Rory McCrady, Sr. Vice President, Revenue Cycle
Dina Dent, Vice President, Chief Nursing Officer
Adam Lane, Vice President, Chief Facilities Management Officer
David Mendenhall, Vice President, Chief Technology Officer
Zelia Baugh, Executive Vice President, Behavioral Health
Tony Banda, Vice President, Finance & Supply Chain
Colin Werenka, Senior Vice President, Chief Compliance Officer
Angie Morgan, Executive Director, Design & Construction

Erana Hughes, Director, Enterprise Risk Management
Nicole Coursey, Recording Secretary, Planning Committee
Suzanne Barnes, Administration, Executive Officer Manager
Lee Ann Gilly, Recording Secretary, Planning Committee

Guests Attending: Sharen Wilson, Tarrant County Criminal District Attorney
Darrick Walls, Broadus

I. **CALL TO ORDER** – Steve Montgomery called the meeting to order at 10:01 a.m. Members present represented a quorum to conduct Committee business.

II. **CITIZENS WISHING TO ADDRESS THE COMMITTEE**

Summary: There were no citizens present wishing to address the Finance Committee.

III. **APPROVAL OF MINUTES**

A. Consider Approval of July 22, 2021 Finance Committee Minutes

Action: Ms. DeBose motioned to approve the July 22, 2021 minutes, seconded by Mr. Petty, motion passed unanimously.

B. Consider Approval of June 3, 2021 Planning Committee Minutes

Action: Ms. DeBose motioned to approve the June 3, 2021 minutes, seconded by Reverend Emerson, motion passed unanimously.

IV. **CFO REPORT** – Ms. Clark reminded the Committee that she and Mr. Earley will be presenting the FY2021 Fiscal Year Budget at the September 7th, 2021 Commissioner's Court. Ms. Clark also communicated to the Committee an update on the extended hours for the Eligibility offices.

V. **MATTERS THAT REQUIRE DISCUSSION AND COMMITTEE ACTION – S. Montgomery**

A. Consider Approval of July 2021 Unaudited Financial Report

Summary: Ms. Clark presented the July 2021 Unaudited Financial Report for the JPS Health Network

Action: Mr. Petty motioned to approve the July 2021 Unaudited Financial Report, seconded by Ms. DeBose, motion passed unanimously

B. Consider Approval of Annual Contribution to JPS Pension Plan for Year October 1, 2020 to September 30, 2021 – S. Clark

Action: Dr. Webber motioned to approve the Annual Contribution to JPS Pension Plan, seconded by Mr. Petty, motion passed with Ms. DeBose abstaining from voting.

C. Consider Approval of Annual Contribution to Tarrant County Hospital District Governmental Excess Benefit Arrangement (GEBA) for the Plan Year October 1, 2020 to September 20, 2021 – S. Clark

Action: Mr. Petty motioned to approve the Annual Contribution to Tarrant County Hospital District GEBA Plan, seconded by Mr. DeBose; motion passed unanimously.

D. Insurance Policy Renewal Update – D. Walker

Action: The Insurance Policy Renewal Update was presented by Daphne Walker. The Committee requested same additional information and asked that action be deferred to the September Board of Manager’s Meeting on September 9th, 2021.

E. Consider Approval of (1) Exemption to Bid and (2) Contract for Legal Services between Criminal District Attorney of Tarrant County, Texas and Tarrant County Hospital District d/b/a JPS Health Network (948946) – D. Walker

Action: Reverend Emerson motioned to approve the Exemption to Bid and Contract for Legal Services, seconded by Dr. Schrader, motion passed unanimously.

F. Consider (1) granting an exemption to competitive bidding pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.4., and (2) Approval of Skilled Nursing and Long-Term Nursing Facility Care Service Agreement between SSC Fort Worth Downtown Operating Company LLC d/b/a Downtown Health and Rehabilitation Center and Tarrant County Hospital District d/b/a

Action: Ms. DeBose motioned to approve the Exemption to Bid and approval of Skilled Nursing and Long-term Nursing Facility Care Service Agreement, seconded by Rev. Emerson, motion passed unanimously.

G. Consider Approval of Interlocal Cooperation Agreement for the Provision of Pediatric and Adolescent Behavioral Health Services between Era Independent School District and Tarrant County Hospital District, d/b/a JPS Health Network (937037) – Z. Baugh

Action: Ms. DeBose motioned to approve Interlocal Cooperation Agreement, seconded by Reverend Emerson, motion passed unanimously.

H. Consider Approval of Customer Loyalty Agreement between Stryker Sales, LLC and Tarrant County Hospital District d/b/a JPS Health Network (917745) - D. Dent

Action: Reverend Emerson motioned to approve Customer Loyalty Agreement, seconded by Mr. Zimmerman, motion passed unanimously.

I. Consider Approval of Pricing Agreement between Stryker Sales, LLC and Tarrant County Hospital District d/b/a JPS Health Network (789008) – D. Dent

Action: Reverend Emerson motioned to approve Pricing Agreement, seconded by Dr. Webber; motion passed unanimously.

J. Consider Approval of Purchase Agreement between Verathon, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (936962) – D. Dent

Action: Ms. DeBose motioned to approve Exemption to Bid and approval of Purchasing Agreement, seconded by Mr. Zimmerman, motion passed unanimously.

- K. Consider Approval of Second Amendment to the Purchase Agreement between Abbott Laboratories, Inc. and Tarrant County Hospital District (942054) – D. Dent

Action: Mr. Petty motioned to approve Second Amendment to the Purchase Agreement, seconded by Dr. Schrader; motion passed unanimously.

VI. PLANNING COMMITTEE ITEMS – T. Petty

- A. JPS Planning, Design & Construction Routine Capital Construction Project Report – A. Morgan

Summary: Ms. Morgan provided a brief progress report related to construction projects under development.

- B. Planning Executive Steering Committee Update – T. Petty

Summary: Mr. Petty provided a high level overview on the status of the Planning Executive Steering Committee update.

- C. RFP/RFQ Process Overview – D. Walker

Summary: Ms. Walker provided a high level overview of the RFP/RFQ Process.

Action: Mr. Fisher motioned to approve the various projects and corresponding competitive solicitation request as set forth on the attached RFP/RFQ Recommendation for Review and Approval, seconded by Mr. Zimmerman, motion passed unanimously.

VII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

In addition to the matters posted for deliberation in executive (closed) session, the Board may from time to time during the meeting adjourn and meet in executive session to receive legal advice pursuant to Section 551.071 of the Texas Open Meetings Act regarding any matter included on this agenda.

- A. Deliberation Regarding the Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072, Texas Open Meetings Act.

1. Discussion of unused Tarrant County Hospital District real property

- B. Consultation with General Counsel to Receive Legal Advice on Pending/Contemplated Litigation and Other Matters under Subsections 1 and 2, Section 551.071, Texas Open Meetings Act.

- C. Serve as Medical Peer Review Committee and/or Medical Committee Pursuant to Chapter 160 Texas Occupations Code, Section 161.031 et Seq. Texas Health and Safety Code, and/or Receipt of Report(s) from Medical Staff Executive Committee or other Medical Staff Committees, Texas Occupations Code, Texas Health and Safety Code, and/or Medical Committee(s).

- D. Deliberate Information Relating to a Proposed New Service or Product Lines.

- E. Receive Records, Information and/or Reports from Compliance Officer Pursuant to Section 161.032(b)(2), Texas Health and Safety Code, Texas Open Meetings Act. Deliberation Pursuant to Section 551.074 of the Act Regarding Appointments, Evaluations, Contracts and Compensation of District's Personnel, Vice Presidents and its Other Upper Level Management Staff, Including but not Limited to the Following: President/Chief Executive Officer; Senior Executive Vice President/Chief Operating Officer; Senior Executive Vice President/Chief Financial Officer; Executive Vice President/Acute Care, Chief Nursing Executive; Executive Vice President, Behavior Health; Senior Vice President, Human Resource & Learning; Senior Vice President, Community Affairs & Development; Senior Vice President/Enterprise Risk Management & Chief Compliance Officer; Senior Vice President, Strategy, Chief Patient Experience Officer; Senior Vice President, Revenue Cycle; Vice President, Chief Nursing Officer; Chief Medical Information Officer; Senior Vice President, Medical Academic, and Research Affairs Chief Academic Officer; Vice President, Community Health Administration; Vice President/Chief Quality Officer; Vice President, Finance; Vice President, Legal Services; Vice President Communications; Vice President Diversity & Inclusion; Vice President, Chief Facilities Management Officer; Vice President, Clinical Ancillary Services; Vice President, Chief Technology Officer; Chief Clinical Officer, President and Chief Medical Officer of Acclaim Physicians; Acclaim Senior Vice President/Chief Operating Officer; Chief Audit Executive; Director Compliance; and Legal Counsel.

The Committee went into Executive Session at 11:48 a.m.

VIII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VI. A., B., C., D., AND E.

The Committee reconvened in Open Session at 12:07 p.m.

IX. ADJOURN

There being no further business of the TCHD Finance & Planning Committee, meeting was adjourned at 12:07 p.m.



Steve Montgomery, Committee Chair

9/23/21

Date

