

## MEMORANDUM

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To: Tarrant County Hospital District Board of Managers and Planning Committee  
From: Nicole Coursey  
Date: March 4<sup>th</sup>, 2021  
Re: Meeting Minutes from March 4<sup>th</sup>, 2021 Board of Managers and Planning Committee Meeting

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension, the Tarrant County Hospital District Board of Managers and Planning Committee held a virtual meeting on March 4<sup>th</sup>, 2021. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
2. Tarrant County Hospital District Web Site.



KEN PAXTON  
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE RELEASE

PRESS OFFICE: (512) 463-2050

March 16, 2020

Kayleigh Date:

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and

videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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**GOVERNOR GREG ABBOTT**

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

**GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS  
TO MAINTAIN GOVERNMENT TRANSPARENCY**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK  
1500 S. MAIN STREET  
FORT WORTH, TX 76104**

**OUTPATIENT BUILDING, 3<sup>RD</sup> FLOOR AUDITORIUMS**

**EMERGENCY PROCEDURES PURSUANT TO GOVERNOR GREG ABBOTT'S AND ATTORNEY  
GENERAL KEN PAXTON'S TEMPORARY MEETING SUSPENSION GUIDELINES THIS MEETING IS  
AVAILABLE FOR VIEWING VIA NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD JOINT BOARD OF MANAGERS AND PLANNING COMMITTEE MEETING**

**1:00 PM Thursday, March 4<sup>th</sup>, 2021**

The Tarrant County Hospital District ("District") Board of Managers and Planning Committee met Thursday, March 4, 2021, at JPS Health Network, 1500 S. Main Street, 3<sup>rd</sup> Floor Outpatient Conference Rooms with the following Board members present:

Committee Members: Trent Petty, Committee Chairman  
Amanda Arizola  
Rev. Ralph Emerson – arrived at 1:20pm  
DT Nguyen  
Zim Zimmerman  
Cheryl Hurd, M.D.

Non-Committee Members: Dorothy DeBose, Board Vice Chairman  
Steve Montgomery – arrived at 1:02pm  
Roger Fisher  
Charles Webber, M.D., Board Chairman

Not In Attendance: Charlie Powell, Immediate Past Board Chair  
Steven Simmons, D.O.

Others Attending: Robert Earley, President and CEO  
Karen Duncan M.D., Executive Vice President, and COO Administration  
Sharon Clark, Executive Vice President, Chief Financial Officer  
Adam Lane, Vice President, Chief Facilities Management Officer  
Zelia Baugh, Executive Vice President, Behavioral Health  
Dina Dent, Vice President, Chief Nursing Officer  
David Mendenhall, Vice President, Chief Technology Officer  
Robert Browder, Vice President, Government Affairs and Special Projects  
Daphne Walker, Sr. Vice President, Chief Legal Counsel  
Nadia Alawi-Kakomanolis, M.D., Interim President and CMO, Acclaim  
Physician Group  
Richard Miller, M.D., Chief Medical Officer, Chair, Chief of Surgery  
Melissa Kyle, Executive Director of Facilities Engineering  
Angie Morgan, Executive Director of Planning, Design and Construction  
Lauren Poe, Executive Director of Strategy Management Development  
Suzanne Barnes, Executive Office Manager  
Nicole Coursey, Recording Secretary



- I. **Call To Order** – Trent Petty called the meeting to order at 1:00 pm. Members present represented a quorum to conduct Committee Business.
- II. **Hearing of Citizens** - There were no citizens wishing to address the committee.
- III. **Matters Requiring Committee Action(s), Deliberation(s) and/or Approval**
  - A. **Approval of Minutes January 14<sup>th</sup>, 2021** – Zim Zimmerman motioned to approve the January 14<sup>th</sup>, 2021 minutes, seconded by Amanda Arizola, motion passed unanimously.
  - B. **Consider Approval of up to \$3.5 million of the previously approved \$10 million infrastructure improvement budget for central plant structural repairs and Mobile Enterprises, Inc. as the contractor for repairs** – Dorothy DeBose motioned to approve up to \$3.5 million of the previously approved \$10 million infrastructure improvement budget for central plant structural repairs and Mobile Enterprise, Inc. as the contractor for repairs, seconded by DT Nguyen, motion passed unanimously.
  - C. **Consider Approval of Meadows Mental Health Policy Institute as the consultant for the Behavioral Health Program for the Master Facilities Capital Improvement (Bond) Program** – DT Nguyen motioned to approve Meadows Mental Health Policy Institute as the consultant for the Behavioral Health Program for the Master Facilities Capital Improvement (Bond) Program, seconded by Zim Zimmerman, motion passed unanimously.
  - D. **Consider Approval of the revised Scope of Services for Broaddus-LeVis as the Program Manager for the Master Facilities Capital Improvement (Bond) Program** – Steve Montgomery motioned to approve the revised Scope of Services for Broaddus-LeVis as the Program Manager for the Master Facilities Capital Improvement (Bond) Program, seconded by Dorothy DeBose, motion passed unanimously.
  - E. **Consider Approval of Primera Design Associates, LLC. as the architect for the MRI Master Plan Project** – DT Nguyen motioned to approve Primera Design Associates, LLC. as the architect for the MRI Master Plan Project, seconded by Dorothy DeBose, motion passed unanimously.
- IV. **Consider Committee Reports, Update(s), Information and/or Discussion(s) not Requiring Committee Action:**
  - A. **Enterprise Risk Management Assessment (ERMA) Project Update** – Adam Lane provided a high level overview on the status of the Enterprise Risk Management Assessment (ERMA) Project.
  - B. **JPS Planning, Design & Construction Routine Capital Construction Project Report** – Angie Morgan provided a brief progress report related to construction projects under development.

The above listed reports were presented for informational purposes with no action(s) required from the committee.
- V. **Reconvene in Executive Session Pursuant to Chapter 551, Texas Government Code for the Following: Pursuant to Chapter 551, Texas Government Code, the Committee Reserves the Right to Convene in Executive (Closed) Session(s) from Time to Time as a Committee May Determine During the Meeting, with Regard to Any Posted Agenda Item, To Receive the Advice of Legal Counsel as Permitted by Section 551.071 of the Code.**

The Board did not convene in Executive Session

VI. **Reconvene in Open Session as the Board of Managers and the Committee for Deliberation(s) and/or Action(s) deemed necessary regarding any matter listed on the Closed Session Agenda, Paragraphs IV. A and B.**

VII. **Adjourn:** There being no further business, the meeting was adjourned at 1:36 p.m.

  
\_\_\_\_\_  
Trent Petty, Chair

6/3/21  
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Date