

**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**JPS HEALTH NETWORK
1500 S. MAIN STREET
FT. WORTH, TX 76104**

3RD FLOOR OPC CONFERENCE ROOM

**JOINT BOARD OF MANAGERS MEETING AND GOVERNANCE COMMITTEE
12:00 PM Thursday, April 25, 2019**

Meeting Minutes

The Joint TCHD Board of Managers and Governance Committee met Thursday, April 25, 2019 in the auditoriums of the JPS Health Network Outpatient Building, 1500 S. Main Street, Fort Worth, Texas 76104. The following Board/Committee members were present:

Roger Fisher II, Committee Chair
Charles Webber, M.D., Vice Chair
Dorothy DeBose
Amanda Arizola
Daniel Ziegler, M.D.

Committee Members Absent: N/A

Others Attending:

Robert Earley, President and Chief Executive Officer
Bill Whitman, Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Ron Skillens, Senior Vice President, Enterprise Risk Management, Chief Compliance Officer
Zelia Baugh, Executive Vice President, Behavioral Health
David Mendenhall, Vice President, Chief Technology Officer
Tricia Elliott, M.D., Senior Vice President, Academics & Research, Chief Academic Officer
Karen Duncan, M.D., Senior Vice President, Community Health
Rory McCrady, Vice President, Revenue Cycle
Michael Hochberg, M.D. Executive Vice President, Chief Clinical Officer, and President, acclaim
Diana Prachyl, Senior Vice President, Chief Operating Officer, acclaim
Gerald Stephenson MD., Interim Vice President, Chief Quality Officer
Michelle Atkins, Chief Audit Executive
Scott Cummings, General Counsel
Kelly Rodriguez, Assistant Precinct Administrator, Precinct 2
April Nash, Recording Secretary

I. CALL TO ORDER

The meeting of the Joint Board of Managers and Governance Committee meeting was called to order at 12:00 P.M. by Committee Chair, Roger Fisher II.

II. CITIZENS WISHING TO ADDRESS THE COMMITTEE

There were no citizens signed in to speak.

III. APPROVAL OF MINUTES – Thursday, February 28, 2019**Action:**

Mr. Fisher called for a motion to approve the February 28, 2019 Governance Committee minutes. The motion was made by Charles Webber M.D., and seconded by Dorothy DeBose. The minutes were approved unanimously.

IV. COMMITTEE CHAIR REPORT – R. Fisher II

None.

V. CONSIDER GOVERNANCE COMMITTEE REPORTS/UPDATES FOR DISCUSSION AND/OR COMMITTEE ACTION**A. ERM Update – R. Skillens, Z. Baugh****1. Behavioral Health Update**

Summary: Ron Skillens provided the Board with a brief overview of Enterprise Risk Management. Zelia Baugh spoke to the key risks and risk mitigation strategies as it pertains to behavioral health. Including:

- Hemphill clinic has expanded staffing to provide care to walk-in patients
- Workplace violence initiatives in conjunction with Wanda Peebles
- Behavioral health rapid response teams (planned)

B. Compliance Program Report(s)/Update(s) – R. Skillens**1. Key Compliance Headlines**

Summary: Mr. Skillens updated the Board on recent fines and enforcement actions.

2. Compliance Program Updates

Summary: Mr. Skillens provided Board education on the seven elements of an effective Compliance program, and announced that a self-assessment of the District's Compliance program will be conducted.

- Fundamentals of an effective Compliance program.
 - Compliance Officer
 - Policies and Procedures
 - Open communication
 - Training and Education
 - Auditing and Monitoring
 - Responses and prevention
 - Enforcement

C. District Policies for Consideration – R. Skillens, D. Mendenhall

1. Policy IM 100 Security of Electronic Information

Summary: David Mendenhall requested approval of Policy IM 100 Security of Electronic Information.

Action: Ms. DeBose motioned to approve Policy IM 100 Security of Electronic Information, the motion was seconded by Dr. Webber, the motion passed unanimously.

2. Archival of IM 200 Information Management Plan

Summary: Mr. Mendenhall requested archival of IM 200 Information Management Plan

Action: Ms. DeBose motioned to archive policy IM 200 Information Management Plan, the motion was seconded by Dr. Webber, the motion passed unanimously.

3. Archival of IM 300 Information System Acceptable Use

Summary: Mr. Mendenhall requested archival of IM 300 Information System Acceptable Use

Action: Ms. DeBose motioned to archive policy IM 300 Information System Acceptable Use, the motion was seconded by Dr. Webber, the motion passed unanimously.

VI. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE.

The Committee reconvened in Executive Session at 12:45 PM

VII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VII. A., B., C., D., E., AND F.

The Committee reconvened in Open Session at 1:31 PM

VIII. CONSIDER MATTERS REQUIRING COMMITTEE ACTION OR DISCUSSION:

IX. ADJOURN

There being no further business, the meeting adjourned at 1:31 P.M.



Charlie Powell, Board Chair

Date