MEMORANDUM

To: Tarrant County Hospital District Board of Managers

From: Suzanne Barnes

Date: February 11, 2021

Re: Board of Managers Meeting, Minutes from December 10, 2020

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension, the Tarrant County Board of Managers held a virtual meeting on December 10, 2020. The agenda for this meeting was posted in the following locations:

- 1. Tarrant County Commissioners Court Web-Site; and
- 2. Tarrant County Hospital District Web-Site.



FOR IMMEDIATE RELEASE

March 16, 2020

www.texasattorneygeneral.gov

PRESS OFFICE: (512) 463-2050

Kayleigh Date: Communications@oag.texas.gov

Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by Videoconference During Coronavirus Disaster

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please <u>click here</u> for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at <u>TOMA@oag.texas.gov</u>. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit <u>dir.texas.gov</u> or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the <u>Texas Department of State Health Services</u>.

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a
 written notice that gives the public a way to participate remotely, such as a toll-free
 dial-in number, and that includes an electronic copy of any agenda packet that
 officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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TARRANT COUNTY HOSPITAL DISTRICT (TCHD) d/b/a JPS HEALTH NETWORK

EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL

WEBEX-TCHD - Board of Managers Meeting

Thursday, December 10, 2020 Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers met Thursday, December 10, 2020, via WebEx with the following members present:

Charles Webber, M.D., Board Chair Dorothy DeBose, Board Vice Chair Roger Fisher, Board Secretary

Charlie Powell, Board Immediate Past Chair

Amanda Arizola D.T. Nguyen Steve Montgomery

Trent Petty - joined meeting at 12:38pm

Zim Zimmerman

Board Members Absent:

Rev. Ralph Emerson Steven Simmons, D.O.

Others Attending:

Robert Earley, President, Chief Executive Officer

Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer

Sharon Clark, Senior Executive Vice President, Chief Financial Officer

Zelia Baugh, Executive Vice President, Behavioral Health

Diana Brodeur, Vice President, Communications

Robert Browder, Vice President, Government Affairs & Special Projects

Lara Burnside, Senior Vice President, Strategy, Chief Patient Experience Officer

Dina Dent, Vice President, Chief Nursing Officer

Alex DuBuclet, Senior Vice President, Human Resources & Learning

Tricia Elliott, Senior Vice President, Medical, Academic, and Research Affairs

Chief Academic Officer

Cheryl Hurd, M.D., President Medical Staff

Adam Lane, Vice President, Chief Facilities Management Officer David Mendenhall, Vice President, Chief Technology Officer Joy Parker, Vice President, Community Health Administration

Wanda Peebles, Executive Vice President, Acute Care, Chief Nurse Executive Ron Skillens, Senior Vice President, Enterprise Risk Management, Chief

Compliance Officer

Daphne Walker, Senior Vice President, Chief Legal Counsel

Lauren Poe, Executive Director, Strategy and Business Development

Suzanne Barnes, Recording Secretary

- I. CALL TO ORDER Dr. Webber called to order at 10:01am
- II. OPENING PRAYER & PLEDGE LeeAnn Franklin gave the Invocation

III. CITIZENS WISHING TO ADDRESS THE BOARD

Summary: No citizens addressed the board

IV. APPROVAL OF MINUTES

A. Board of Managers – November 12, 2020

Action: Mr. Powell motioned to approve the November 12, 2020 minutes, seconded by Ms. DeBose, motion passed unanimously.

V. BOARD CHAIR REPORT AND ACTION - C. Webber

• Thanked staff for continuing to care for our patients

Action: Dr. Webber announced to the Board that we are reconvening into the Finance Committee, Mr. Montgomery moved to the following item VI. CEO Report

VI. CEO REPORT - Robert Earley

- Increase COVID-19 patients
- Vaccines first wave
- DCEO Magazine Award
- Thanked staff
- A. Year End Review
- Supply Chain Challenge due to the start of COVID-19
- New Executives Hire
- 2021 Joint Commission

VII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd

- No items that require approval
- By-Laws completed five articles
- Medical Executive Retreat
- Thanked Board and Executive Leadership

VIII. COMMITTEE REPORTS AND ACTION

- A. Finance Committee/or Action S. Montgomery Thursday, November 19, 2020
 - 1. Financial Summary Report S. Clark

Summary: Mr. Montgomery gave an update to the board on the Finance Committee

- Reviewed October Financials
- November and December's Financials will be available at the January's Finance meeting
- Items on Consent Agenda
- B. Human Resources Committee/or Action D. DeBose

Thursday, November 19, 2020

Thursday, December 3, 2020

Summary: Ms. DeBose gave an update to the board on the Human Resources Committee

- Thanked the staff
- Items on Consent Agenda
 - o 18 polices
 - o Annual Incentive Plan 2021 and Payout for 2020

IX. REPORT FROM AUDITOR

A. Consider Acceptance of BKD's Auditor's Report FY20 and Consider Approval of FY20 Audit

Summary: Chris Clark, BKD Auditor, CPA, presented the JPS Health Network FY20 Auditor's Report

Action: Mr. Zimmerman motioned to accept and approve the FY20 Auditor Report for the JPS Health Network, seconded by Ms. Arizola, motion passed unanimously.

X. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

Updates:

A. Strategic Planning update – R. Earley

Summary: Mr. Earley reported on the following:

- Strategic Planning blueprint document
- RFP Select 3 Consultants
- · Interviews with staff
- Strategic Report
- Board Member involvement
- Phase 2 work presented at February 11, 2021 board meeting
- B. Community Health Needs Assessment L. Poe

Summary: Ms. Poe presented the Community Health Needs Assessment

C. Staffing Effectiveness Report – W. Peebles

Summary: Ms. Peebles presented the Staffing Effectiveness Report

Approvals:

- A. Consider Approval of archiving LDF 6100 Management of Board Designated Health Fund Policy S. Clark
- **Action:** Mr. Zimmerman motioned to accept and archive LDF 6100 Management of Board Designated Health Fund Policy, seconded by Ms. DeBose, motion passed unanimously.
- B. Consider Approval of LDF 4100 Cash and Temporary Cash Investments and Board Designated Investments S. Clark
- Action: Ms. DeBose motioned to accept LDF 4100 Cash and Temporary Cash Investments and Board Designated Investments Policy, seconded by Mr. Powell, motion passed unanimously.
- C. Consider Approval of Project Purchase Agreement between Medline Industries, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (878963) S. Clark
- **Action:** Dr. Webber motioned to approve Product Purchase Agreement as presented, seconded by Mr. Powell, motion passed unanimously.
- D. Consider Approval of Professional Services Agreement between NB Ventures, Inc. d/b/a GEP and Tarrant County Hospital District d/b/a JPS Health Network (886560) S. Clark
- **Action:** Mr. Zimmerman motioned to approve Professional Services Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.
- E. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of the Third Amendment to the Corporate Account Supply Agreement between O&M Halyard, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (884413) S. Clark
- **Action:** Ms. DeBose motioned to approve the exemption to competitive bidding and approval of Third Amendment to the Corporate Account Supply Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.
- F. Consider Approval of Professional Services Agreement between Press Ganey Associates, L.L.C. an Indiana Limited Liability Company d/b/a Press Ganey Associates, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (881493) L. Burnside
- **Action:** Mr. Nguyen motioned to approve Professional Services Agreement as presented, seconded by Ms. DeBose, motion passed by 9 votes, with Mr. Nguyen abstaining from voting.
- G. Consider Approval of GME Formula Funding Agreement between the University of North Texas Health Science Center and Tarrant County Hospital District d/b/a JPS Health Network (836709) – Dr. Elliott
- **Action:** Ms. DeBose motioned to approve GME Formula Funding Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

H. Consider Approval of Interlocal Agreement (Administrative fees for flu vaccines) between
 Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (880644)
 – J. Parker

Action: Mr. Zimmerman motioned to approve Interlocal Agreement (Administrative fees for flu vaccines) as presented, seconded by Ms. Arizola, motion passed unanimously.

 Consider Approval of Service and Maintenance Agreement between DH Pace Company, Inc. d/b/a Door Control Services and Tarrant County Hospital District d/b/a JPS Health Network (858842) – A. Lane

Action: Ms. DeBose motioned to approve Service and Maintenance Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

J. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of Instrument and Accessory Purchase Agreement between Intuitive Surgical Agreement and Tarrant County Hospital District d/b/a JPS Health Network (688105) – D. Dent

Action: Ms. DeBose motioned to approve exemption to competitive bidding and approval of Instrument and Accessory Purchase Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

K. Consider Approval of Product Pricing Agreement between Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network (879077) – D. Dent

Action: Ms. DeBose motioned to approve Product Pricing Agreement as presented, seconded by Mr. Zimmerman, motion passed unanimously.

L. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of Equipment Purchase Agreement between Baxter Healthcare Corporation and Tarrant County Hospital District d/b/a JPS Health Network (853323) – D. Dent

Action: Mr. Powell motioned to approve exemption to competitive bidding and approval of Equipment Purchase Agreement as presented, seconded by Ms. DeBose, motion passed unanimously.

M. Consider Approval of Maintenance Agreement between Imagine Technology Group, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (859460) – D. Mendenhall

Action: Mr. Nguyen motioned to approve Maintenance Agreement as presented, seconded by Ms. DeBose, motion passed unanimously.

N. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of renewal of Purchase Agreement between Sungard Availability Services, LP (Sungard "AS") and Tarrant County Hospital District d/b/a JPS Health Network (886341) - D. Mendenhall

Action: Mr. Zimmerman motioned to approve the renewal of Purchase Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

O. Consider Approval Policy LD 5300 Reimbursement Practices Policy and procedure – R. Skillens

Action: Ms. DeBose motioned to approve LD 5300 Reimbursement Practices Policy and procedure as presented, seconded by Dr. Webber, motion passed unanimously.

P. Consider Approval Policy LD 2900 Leadership Structure Policy to Archive - R. Skillens

Action: Mr. Powell motioned to approve and archive LD 2900 Leadership Structure Policy as presented, seconded by Ms. DeBose, motion passed unanimously.

Q. Consider Approval Policy PC 800 Moderate Sedation Policy – D. Dent

Action: Ms. DeBose motioned to approve PC 800 Moderate Sedation Policy as presented, seconded by Ms. Arizola, motion passed unanimously.

R. Consider Approval Policy PC 1000 Restraint and Seclusion Policy – D. Dent

Action: Ms. DeBose motioned to approve PC 1000 Restraint and Seclusion Policy as presented, seconded by Mr. Powell, motion passed unanimously.

S. Consider Approval Policy RI 1000 Declaration for Mental Health Treatment – Z. Baugh

Action: Ms. DeBose motioned to approve RI 1000 Declaration for Mental Health Treatment as presented, seconded by Dr. Webber, motion passed unanimously.

T. Consider Approval Policy RI 1800 Photographing and or Videotaping, Recording Patients – D. Brodeur

Action: Ms. Arizola motioned to approve RI 1800 Photographing and or Videotaping, Recording Patients as presented, seconded by Ms. DeBose, motion passed unanimously.

XI. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.

Action: Ms. DeBose motioned to approve the Consent Agenda, seconded by Mr. Zimmerman, motion passed unanimously.

- A. Consider Acceptance of October 2020 Unaudited Financial Report S. Clark
- B. Consider Approval of Professional Services Agreement between Acclaim Physician Group, Inc. and Hospitalist Medicine Physicians of Texas, PLLC, a Texas professional limited liability company d/b/a Sound Physicians of Texas III (SOUND) for services to be provided at Tarrant County Hospital District d/b/a JPS Health (544036) Dr. Hochberg
- C. Consider Approval of Interlocal Cooperation Agreement for the Provision of Pediatric and Adolescent Behavioral Health Services between Fort Worth Independent School District and Tarrant County Hospital District d/b/a JPS Health Network (845495) Z. Baugh
- D. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of Customer Order No. 1000152418 between CareFusion Solutions, LLC and Tarrant County Hospital District d/b/a JPS Health
- E. Consider Approval of Product Purchase Agreement between Olympus America, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (873980) D. Dent

Network (859646) - D. Chung

- F. Consider Approval of Landscape Service and Maintenance Agreement between Superscapes OpCo, LLC and Tarrant County Hospital District d/b/a JPS Health Network (874091) A. Lane
- G. Consider Approval of Agreement between Post L Group and Tarrant County Hospital District d/b/a JPS Health Network for Central Assessment Center for Behavioral Health (878599) A. Lane
- H. Consider Approval of Subsequent Policy Period Offer between Unimerica Insurance
 Company (Optum) and Tarrant County Hospital District d/b/a JPS Health Network (876177)
 A. duBuclet
- Consider Approval of Amendment 1 to Interlocal Agreement to Provide Medical and Patient Services between City of Fort Worth and Tarrant County Hospital District d/b/a JPS Health Network (872565) – J. Parker
- J. Consider Approval of Interlocal Agreement for Medical Navigation Services between City of Fort Worth and Tarrant County Hospital District d/b/a JPS Health Network (875213) J. Parker

- K. Consider Approval of Interlocal Agreement between Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (877407) J. Parker
- L. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of Purchase Agreement between Quantel Medical, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (879561) J. Parker
- M. Consider Approval of HR 500 Reference and Background Checks A duBuclet
- N. Consider Approval of HR 600 Contracted Staff- A duBuclet
- O. Consider Approval of HR 800 Employee License, Registration, or Certificate- A duBuclet
- P. Consider Approval of HR 1100 Competency Test A duBuclet
- Q. Consider Approval of HR 1800 Standards of Appearance- A duBuclet
- R. Consider Approval of HR 2200 Emergency Event Staffing- A duBuclet
- S. Consider Approval of HR 2800 Violence in the Workplace- A duBuclet
- T. Consider Approval of HR 3300 Fair Labor Standards Act- A duBuclet
- U. Consider Approval of HR 3600 Attendance & Punctuality- A duBuclet
- V. Consider Approval of HR 3900 Solicitation and Distribution A duBuclet
- W. Consider Approval of HR 4000 End of Employment- A duBuclet
- X. Consider Approval of HR 4100 Changes, Convictions, or Sanctions- A duBuclet
- Y. Consider Approval of HR 4200 Employee Awards, Gifts, or Prizes- A duBuclet
- Z. Consider Approval of HR 4300 Personal Digital Devices A duBuclet
- AA. Consider Approval of HR 4400 Employment of Relatives- A duBuclet
- BB. Consider Approval of HR 4900 Post-Offer Heath Evaluation- A duBuclet
- CC. Consider Approval of HR 5100 Work Related Injury or illness- A duBuclet
- DD. Consider Approval of HR 9000 Tobacco-Free Environment- A duBuclet
- EE. Consider Approval of FY20 Annual Incentive Plan/Long Term Incentive Awards K. Duncan
- FF. Consider Approval of FY21 Annual Incentive Plan Goals (AIP) K. Duncan

- GG. Consider Approval of FY21 Term Incentive Plan Goals (LTIP) K. Duncan
- HH. Consider Approval of BCBSTX TriWest Managed Care Contract between Acclaim Physician Group R. McCrady
- XII. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL D. WALKER
 - A. Report of Contracts Negotiated on behalf of TCHD that are under \$500,000 for the previous month. D. Walker

Summary: Ms. Walker reported that TCHD had 47 contracts were under \$500,000.

XIII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

The Board took a break at 12:47pm
The Board went into Executive Session at 12:51pm

XIV. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.

The Board reconvened in Open Session at 1:22pm

A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

Action: Dr. Hurd motioned to approve the Privileges/Appointments and Reappointments to the Medical Staff as presented, seconded by Ms. DeBose, motion passed unanimously.

B. Magnolia Lofts Ltd, 300 E. Magnolia Avenue

Action: Mr. Petty motion to authorize Robert Earley to negotiate and execute an Option to Lease the real estate located at approximately 300 E. Magnolia Avenue for the exclusive purpose of enabling Magnolia Lofts Ltd., whose general partner will be controlled by an affiliate of Tarrant County Hospital District or a public facility corporation whose sponsor is Tarrant County Hospital District, to obtain 9% low income housing tax credits from the Texas Department of Housing and Community Affairs to finance, construct and operate an approximately 69 unit apartment complex on such property, DT seconded; motion passed unanimously

ADJOURN – 1:24pm ~

Charles Webber, MD CST Board Chair

Date