

MEMORANDUM

To: Tarrant County Hospital District Board of Managers
From: Suzanne Barnes
Date: May 13, 2021
Re: Board of Managers Meeting, Minutes from April 8, 2021

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension, the Tarrant County Board of Managers held a virtual meeting on April 8, 2021. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web-Site; and
2. Tarrant County Hospital District Web-Site.



KEN PAXTON
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE RELEASE

March 16, 2020

www.texasattorneygeneral.gov

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Kayleigh Date:

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD - Board of Managers Meeting

Thursday, April 8, 2021

Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers met Thursday, April 8, 2021, via WebEx with the following members present:

Charles Webber, M.D., Board Chair
Dorothy DeBose, Board Vice Chair
Roger Fisher, Board Secretary
Charlie Powell, Board Immediate Past Chair
Rev. Ralph Emerson
Amanda Arizola
D.T. Nguyen
Steve Montgomery
Trent Petty
Steven Simmons, D.O.
Zim Zimmerman

Board Members Absent:

Others Attending:

Robert Earley, President, Chief Executive Officer
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Nadia Alawi-Kakomanolis, M.D., Interim Acclaim President
Diana Brodeur, Vice President, Communications
Robert Browder, Vice President, Government Affairs & Special Projects
Alex duBuclet, Senior Vice President, Human Resources & Learning
Tricia Elliott, M.D., Senior Vice President, Medical, Academic,
and Research Affairs, Chief Academic Officer
Cheryl Hurd, M.D., President Medical Staff
Rory McCrady, Senior Vice President, Revenue Cycle
David Mendenhall, Vice President, Chief Technology Officer
Richard Miller, M.D., Interim Chief Medical Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Lee Ann Franklin, Executive Director, Spiritual Care & Ethics
Michelle Haynes, Director, Eligibility and Enrollment
Suzanne Barnes, Recording Secretary

I. CALL TO ORDER – Dr. Webber called the meeting to order at 1:03pm

II. OPENING PRAYER & PLEDGE – Lee Ann Franklin gave the Invocation

III. CITIZENS WISHING TO ADDRESS THE BOARD

Summary: No citizens addressed the board

IV. APPROVAL OF MINUTES

A. Board of Managers – March 11, 2021

Action: Ms. DeBose motioned to approve the March 11, 2021 minutes, seconded by Mr. Zimmerman, motion passed unanimously.

V. BOARD CHAIR REPORT AND ACTION – C. Webber

- Thanked staff for continuing to care for our patients

VI. CEO REPORT – Robert Earley

- Search for Chief Compliance Officer
- Post COVID Video
- Thank staff and board
- Introduction of Department update JPS Connection

VII. DEPARTMENT UPDATE

A. JPS Connection – Eligibility Focus Groups

Summary: Mr. McCrady and Ms. Haynes presented the board with an overview regarding the Focus Groups:

- Survey Questions
- Approval Rate
- Application Barriers
- Feedback
- Enrollment & Eligibility Services

B. JPS Connection – High Utilization Areas

Summary: Ms. Clark presented the board with an overview regarding the High Cost Utilization:

- JPS Connection Active Members
- Utilization by Zip Code
- High Utilization Encounter Type

VIII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd

Summary: Dr. Hurd updated the board of the following:

- Approved the minutes for the Patient and Safety Governance Committee
- Annual report from Academic and Affairs presented to MEC
- Approve the minutes for the Medical Records Utilization Review Committee
- Education/Webinars of Medical Education Committee, retreat in June
- Bylaws Committee update

IX. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

- A. Consider Approval of Amendments to Services Agreement between Prudential Retirement Insurance and Annuity Company and Tarrant County Hospital District d/b/a JPS Health Network (899311) - A. duBuclet

Action: Mr. Montgomery motioned to approve the amendments to service agreement Prudential Retirement Insurance and Annuity Company and Tarrant County Hospital District d/b/a JPS Health Network, seconded by Mr. Nguyen, motion passed by 10 board members, Mr. Nguyen voted no.

- B. Consider Approval of Archival Policy MS 400 Professional Liability Risk Management – T. Elliott

Action: Mr. Powell motioned to approve the Archival Policy MS 400 Professional Liability Risk Management, seconded by Mr. Zimmerman, motion passed unanimously.

- C. Consider Approval of Archival Policy MS 900 Credentialing Allied Health Professionals Policy – T. Elliott

Action: Mr. Fisher motioned to approve the Archival Policy MS 900 Credentialing Allied Health Professionals Policy, seconded by Dr. Simmons, motion passed unanimously.

X. COMMITTEE REPORTS AND ACTION

- A. Finance Committee/or Action – S. Montgomery
Thursday, March 25, 2021

Mr. Montgomery updated the board on the following:

- February Financials
- Consent agenda items

- B. Human Resources Committee/or Action – D. DeBose
Thursday, March 25, 2021

Ms. DeBose updated the board on the following:

- Presentation from Diversity and Inclusion
- Consent agenda items

XI. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.

Action: Mr. Montgomery motioned to approve the Consent Agenda, seconded by Mr. Nguyen, motion passed, with Rev. Emerson voting no to item H.

- A. Consider Acceptance of February 2021 Unaudited Financial Report – S. Clark
- B. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) Approval of First Amendment to the Purchase Agreement between KCI USA, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (847794) – S. Clark
- C. Consider Approval of Professional Services Agreement between Sound Physician's Anesthesiology of Texas, PLLC and Acclaim Physician Group, Inc. as an affiliate of Tarrant County Hospital District (894317) - D. Prachyl
- D. Consider Approval of Purchase Agreement between Integra Lifesciences, LLC and Tarrant County Hospital District (881371) – D. Dent
- E. Consider Approval of Services Agreement between Stratus Video, LLC d/b/a AMN Language Services and Tarrant County Hospital District d/b/a JPS Health Network (891085) – L. Burnside
- F. Consider Approval of Services Agreement between Language Line Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (891091) – L. Burnside
- G. Consider Approval of Program Management Services Agreement between Broaddus & Associates, Inc. and LeVis Consulting Group, LLC and Tarrant County Hospital District d/b/a JPS Health Network (898438) – A. Lane
- H. Consider Approval of Professional Services Agreement between Meadows Mental Health Policy Institute and Tarrant County Hospital District d/b/a JPS Health Network (901002) – A. Lane
- I. Consider Approval of Agreement for Modernization of JPS Elevators 19, 20 and 21 between SW Elevators, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (900162) – A. Lane
- J. Consider Approval of Agreement between Mobile Enterprises, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (900646) – A. Lane
- K. Consider Approval of First Amendment to Professional Services Agreement – Comprehensive Cleaning and Environmental Services between HHS Environmental Services, LLC and Tarrant County Hospital District d/b/a JPS Health Network (889388) – A. Lane
- L. Consider Approval of Professional Services Agreement (Medical Staff President) between Cheryl Hurd, MD, MA, Acclaim Physician Group and Tarrant County Hospital District (896457) – T. Elliott

- M. Consider Approval of HR 1600 Paid Time Off Benefit (PTO) - R. Poullard
- N. Consider Approval of HR 1900 Education Leave Benefit - R. Poullard
- O. Consider Approval of HR 3400 Timekeeping Policy- R. Poullard
- P. Consider Approval of HR 5400 Compensation Philosophy Policy- R. Poullard
- Q. Consider Approval of HR 5500 Shift Incentive Pay SINC Pay Policy Statement - R. Poullard
- R. Consider Approval of HR 5900 Bereavement Leave Policy- R. Poullard
- S. Consider Approval of HR 6100 On Call/Call Back Pay Policy- R. Poullard
- T. Consider Approval of HR 6300 Reclassification Policy- R. Poullard
- U. Consider Approval of HR 6500 Shift Differentials Policy- R. Poullard
- V. Consider Approval of HR 7000 Jury Duty & Court Appearances- R. Poullard

XII. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – D. Walker

- A. Report of Contracts Negotiated on behalf of TCHD that are under \$500,000 for the previous month. – D. Walker

Summary: Ms. Walker reported that TCHD had 40 contracts that were under \$500,000 in the month of March.

Ms. Walker informed the board that the contract report under \$500,000 will no longer be reported on a monthly basis, the report will now be included on the Legal dashboard that will be presented to the board on a quarterly basis.

XIII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

The Board took a break at 2:44pm
The Board went into Executive Session at 2:47pm

XIV. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.

The Board reconvened in Open Session at 2:50pm

- A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

Action: Dr. Hurd motioned to approve the Privileges/Appointments and reappointments to the Medical Staff as presented, seconded by Dr. Simmons, motion passed unanimously.

XV. ADJOURN – 2:51pm

Charles E. Webber, MD 17 May 2021
Charles Webber, MD – Board Chair Date