

MEMORANDUM

To: Tarrant County Hospital District Board of Managers Quality Committee

From: Sean Shelton

Date: May 6, 2021

**Re: Meeting Minutes from March 4, 2021 Board of Managers Quality Committee Meeting
Virtual Meeting**

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers Quality Committee held a virtual meeting on March 4, 2021. The agenda for this meeting was posted in the following locations:

- 1. Tarrant County Commissioner Court Web Site; and**
- 2. Tarrant County Hospital District Web Site.**



KEN PAXTON
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE RELEASE

PRESS OFFICE: (512) 463-2050

March 16, 2020

Kayleigh Date:

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. **GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD - Board of Managers Quality Committee Meeting

Thursday, March 4, 2021

Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers Quality Committee met Thursday, March 4, 2021, via WebEx with the following members present:

Chuck Webber, M.D., Committee Chair
Dorothy DeBose
DT Nguyen
Zim Zimmerman
Amanda Arizola
Brian Webb, M.D.
Dr. Cheryl Hurd, President of Medical Staff

Patient Advisors: None

Others Attending:

Robert Earley, President, Chief Executive Officer
Dr. Karen Duncan, Sr. Executive Vice President, Chief Operating Officer
Dr. Richard Miller, Chief Medical Officer
Sharon Clark, Sr. Executive Vice President, Chief Financial Officer
Gerald Stephenson, M.D., Vice President, Chief Quality Officer
Robert Browder, Vice President, Legal
David Mendenhall, Vice President, Chief Technology Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Dina Dent, Vice President, Chief Nursing Officer
Lara Burnside, Senior Vice President, Chief Experience Officer
Dr. Tricia Elliott, Senior Vice President, Chief Medical Education Officer
Joy Parker, Vice President, Community Health
Sean Shelton, Recording Secretary
Kevin Croy, Senior Counsel
Allison Windas
Suzanne Barnes
Derek Williams

Geoffrey Wright
Dr. Nadia Alawi
Lauren Poe
Dr. Sarah Slabaugh

I. CALL TO ORDER

Dr. Charles Webber called the meeting to order at 3:00 p.m.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens requesting to address the Board.

III. CONSIDER MATTERS REQUIRING COMMITTEE ACTION

A. Approval of minutes

- 1 Mr. Zimmerman motioned to approve the minutes of the February 4, 2021 meeting, seconded by Mr. Nguyen the motion carried unanimously.

B. Approval of Tarrant County Hospital District Policies (TCHD) and/or Plans

- 2 NPSG 100 Patient Identification Policy – D. Dent
 - a. Ms. Debose motioned to approve, seconded by Mr. Nguyen, the motion carried unanimously.
- 3 NR 100 Nurse Staffing Plan – D. Dent
 - b. Mr. Nguyen motioned to approve, seconded by Ms. DeBose the motion carried unanimously.
- 4 AA 2500 Research and Scholarly Activity – T. Elliott
 - c. Mr. Zimmerman motioned to approve, seconded by Ms. Debose, the motion carried unanimously.
- 5 PC Consider approval for archival- AA 2200, AA 2400 and AA 2401 – T. Elliott
 - d. Mr. Nguyen motioned to approve, seconded by Mr. Zimmerman, the motion carried unanimously.

IV. CONSIDER PERFORMANCE IMPROVEMENT REPORTS/UPDATES – NOT REQUIRING COMMITTEE ACTION

A. PSI 90 and Quality Scorecard – G. Stephenson

- a. Dr. Stephenson provided the board a high level overview of the quality metrics defined in the PSI90 scorecard.

B. Patient Experience- L. Burnside- Ms. Burnside gave an update to the board on the work being accomplished by the Patient Experience division. This report included organizational goal tracking for inpatient, outpatient, and emergency care.

C. COVID-19 Update – G. Stephenson- Dr. Stephenson provided an overview of the management of the COVID-19 pandemic by the District. This included hospital volumes, outpatient case management update, county data, and noted an increased amount of cases.

- a. Mr. Earley gave an update on vaccinations efforts being implemented by JPS.

D. Service Line Presentation

- a. Department of Surgery- R. Miller/ S. Philipose– Dr. Miller provided the board with an overview of the work being accomplished by the department of Surgery. This included introducing key team members, COVID Response, and review of quality metrics.

E. Innovation Corner

F. DSRIP- L. Poe

- a. Lauren Poe provided the board a high level overview of the quality work being completed by JPS in regards to DSRIP.

V. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

VI RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS V. A, B, C, D, E, F AND G.

VII. ADJOURN

- G. Mr. Nguyen made a motion seconded by Ms. DeBose to adjourn the meeting. There being no further business to discuss the meeting was adjourned at 4:58 p.m.

Charles E. Webber, M.D.
Charles Webber, M.D.

6 May 2021
Date