

MEMORANDUM

To: Tarrant County Hospital District Board of Managers Quality Committee

From: Sean Shelton

Date: February 4, 2021

**Re: Meeting Minutes from January 14, 2021 Board of Managers Quality Committee Meeting
Virtual Meeting**

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers Quality Committee held a virtual meeting on January 14, 2021. The agenda for this meeting was posted in the following locations:

- 1. Tarrant County Commissioner Court Web Site; and**
- 2. Tarrant County Hospital District Web Site.**



KEN PAXTON
ATTORNEY GENERAL ● OF TEXAS

FOR IMMEDIATE RELEASE

PRESS OFFICE: (512) 463-2050

March 16, 2020

Kayleigh Date:

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. **GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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TARRANT COUNTY HOSPITAL DISTRICT (TCHD)

d/b/a JPS HEALTH NETWORK

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD - Board of Managers Quality Committee Meeting

Thursday, January 14, 2021

Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers Quality Committee met Thursday, January 14, 2021, via WebEx with the following members present:

Chuck Webber, M.D., Committee Chair
Dorothy DeBose
DT Nguyen
Steve Simmons
Zim Zimmerman
Cheryl Hurd, M.D., President of Medical Staff
Robert Frohm, M.D.

Patient Advisors: None

Others Attending:

Robert Earley, President, Chief Executive Officer
Dr. Karen Duncan, Sr. Executive Vice President, Chief Operating Officer
Dr. Richard Miller, Chief Medical Officer
Sharon Clark, Sr. Executive Vice President, Chief Financial Officer
Gerald Stephenson, M.D., Vice President, Chief Quality Officer
Robert Browder, Vice President, Legal
David Mendenhall, Vice President, Chief Technology Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Adam Lane, Vice President, Chief Facilities Management Officer
Sean Shelton, Recording Secretary
Nadia Alawi, M.D.
Jim Graves
Janet Miles, M. D.
Chet Schrader, M. D.
Jesse DeWaard
Suzanne Barnes
Derek Williams
William Dunbar

I. CALL TO ORDER

Dr. Charles Webber called the meeting to order at 3:0 p.m.

II. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens requesting to address the Board.

II. CONSIDER MATTERS REQUIRING COMMITTEE ACTION

A. Approval of minutes

- 1 Mr. Zimmerman motioned to approve the minutes of the November 5, 2020 meeting, seconded by Mr. Nguyen, the motion carried unanimously with the necessary correction.

B. Approval of Tarrant County Hospital District Policies (TCHD) and/or Plans

1. EC 400, 700, 1800, 1900, and 2900 – A. Lane
 - i. EC 1800 was tabled for further review.
 - ii. Mr. Nguyen motioned to approve EC 400, 700, 1900, and 2900, seconded by Dr. Simmons, the motion carried unanimously.
2. LS 200 Interim Life Safety Measures Policy – A. Lane
 - i. LS 200 Interim Life Safety Measures Policy was tabled for further review.
3. LS 300 Above Ceiling Penetration Permit Program – A. Lane
 - i. LS 300 Above Ceiling Penetration Permit Program was tabled for further review.
4. LD 1700 Oversight and Quality Monitoring of Contracted Services – M. Hochberg
 - i. LD 1700 Oversight and Quality Monitoring of Contracted was presented by Dr. Stephenson.
 - ii. Ms. Debose motioned to approve, seconded by Mr. Nguyen, the motion carried unanimously.
5. NPSG 200 Color Coded Wristbands – D. Dent
 - i. Mr. Zimmerman motioned to approve, seconded by Ms. Debose, the motion carried unanimously.
6. RI 1700 Informed Consent Policy – M Hochberg
 - i. RI 1700 Informed Consent Policy was presented by Dr. Richard Miller.
 - ii. Mr. Nguyen motioned to approve, seconded by Ms. Debose, the motion carried unanimously.

IV. CONSIDER PERFORMANCE IMPROVEMENT REPORTS/UPDATES – NOT REQUIRING COMMITTEE ACTION

- A. **PSI90 Update** – G. Stephenson- Dr. Stephenson provided an overview of the PSI90 Scorecard, which contained an update on the patient safety and adverse events report, month to month results, and a review of how the metric is impacted by COVID. Dr. Stephenson remarked that December usually represents the toughest of months for this measure. But even with COVID, we are maintaining high levels of care.
- B. **Patient Experience**- L. Burnside- This presentation was tabled due to illness.
- C. **COVID-19 Update** – G. Stephenson- Dr. Stephenson provided an overview of the management of the COVID-19 pandemic by the District. This included hospital volumes, outpatient case management update, county data, and noted an increased amount of cases. Dr. Stephenson reported on the increasing numbers of other countries, specifically Canada. This report included an observation of the mortality rate in the US, Tarrant County, and JPS. Updates taken on the JPS approach to combating COVID-19 include, vaccinations to employees and high risk patients, halted elective surgeries, and providing various therapy options to patients.
 - a. Mr. Earley gave an update on vaccinations efforts being implemented by JPS. JPS is administering about 1000 vaccines per day. Emphasis is being placed on the Como, Stop Six, and Diamond Hill areas. JPS is using the Moderna vaccines in most locations. 8,500 vaccines have been provided to the Arlington facility within the last 14 days. We are aggressively administering vaccines at the True Worth facility as well as the Correctional facility. We are following the state guidelines for 1A and 1B standards.
 - b. Ms. Arizola asked about the capability of MyChart to translate to Spanish.
 - i. Mr. Earley verified that MyChart is available in Spanish and will ensure its user friendliness.
 - c. Ms. DeBose asked what the wait time is for the patients that are 65 and older to become a new patient.
 - i. Dr. Duncan responded that we are treating all new patients consistently. We set them up as a new patient and when they present to the appointment and meet 1A or 1B criteria they will be setup to receive the vaccine.
 - d. Dr. Webber asked for an update on the vaccination efforts and Mychart process issues by next meeting. Dr. Duncan will have Joy Parker, VP, present an update.
- D. **Innovation Corner**
 - a. Emergency Services- C. Schrader/ J. DeWaard
 - i. Dr. Schrader gave an overview of the work being done by the Emergency Services department. This included a historic look at volumes over the last 12 years as well as the last 12 months. Through high attention to our left without being seen rate, JPS is now seeing single digit metrics. Mr. Dewaard highlighted the patient experience results that have improved over the last year.
 - b. Respiratory Services- J. Graves
 - i. Mr. Graves recapped the achievements, challenges, and outcomes of the Respiratory Therapy Department. One of the key advancements was researching the use of Bluetooth technology in the hospital specifically ventilators. In a matter of weeks, a software has been developed to use Bluetooth technology on the mechanical ventilators. We have just received our

last shipment of the new ventilators in December. While working with the JPS IT department, Mr. Graves is working to ensure safe use for patient care.

- V. **RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:** The committee reconvened in Executive Session at 4:16 p.m.
- VI **RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS V. A, B, C, D, E, F AND G.**
- A. The committee reconvened in open session at 4:20 p.m.
- a. Dr. Hurd motioned to approve the Medical Staff Privileges, seconded by Dr. Simmons, the motion carried unanimously.
- VII. **ADJOURN**
- E. Mr. Zimmerman made a motion seconded by Mr. Nguyen to adjourn the meeting. There being no further business to discuss the meeting was adjourned at 4:21 p.m.

Charles E. Webber, M.D.
Charles Webber, M.D.

4 Feb 2021
Date