

TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK
1500 S. MAIN STREET
FT. WORTH, TX 76104
AUDITORIUMS – 3RD FLOOR OUTPATIENT BUILDING

JOINT BOARD OF MANAGERS MEETING AND GOVERNANCE COMMITTEE
12:00 PM THURSDAY, August 24, 2017

Meeting Minutes

The Joint TCHD Board of Managers and Governance Committee met Thursday, August 24, 2017 in the auditoriums of the JPS Health Network Outpatient Building, 1500 S. Main Street, Fort Worth, Texas 76104. The following Board/Committee members were present:

Roger Fisher II, Committee Chair
Charles Powell, Board Chair
Charles Webber, M.D., Board Vice Chair
D.T. Nguyen, Board Secretary
Dorothy DeBose
Steve Montgomery
Warren Norred
Ralph Emerson, Immediate Past Board Chair
Rex Hyer, M.D.

Committee
Members Absent:

Roy Lowry, D.O.

Others Attending:

Ron Skillens, Senior Vice President, Enterprise Risk Management and Chief Compliance Officer
Robert Earley, President, Chief Executive Officer
Bill Whitman, Executive Vice President, Chief Operating Officer
Scott Rule, Vice President, Chief of Staff
Sharon Clark, Executive Vice President, Chief Financial Officer
Melinda Costin, Senior Vice President, Chief Information Officer
J.R. Labbe, Vice President, Communications and Community Affairs
Wanda Peebles, Senior Vice President, Chief Nursing Officer
Karen Duncan, M.D., Senior Vice President, Community Health
Dianna Prachyl, Senior Vice President, COO, Acclaim Physician Group
Lara Burnside, Vice President, Chief Patient Experience Officer
Michelle Atkins, Chief Audit Executive
Neal Adams, General Counsel
Jeni McGarry, Precinct Administrator, Precinct 2
April Nash, Recording Secretary

I. CALL TO ORDER

The meeting of the Joint Board of Managers and Governance Committee meeting was called to order at 1:12 P.M. by Committee Chair, Roger Fisher II.

II. CITIZENS WISHING TO ADDRESS THE COMMITTEE

There were no citizens signed in to speak.

III. APPROVAL OF MINUTES – June 22, 2017**Action:**

Mr. Fisher called for a motion to approve the June 22, 2017 Governance Committee minutes. The motion was made by Charles Webber, M.D., and seconded by Dorothy DeBose. The minutes were approved unanimously.

IV. COMMITTEE CHAIR REPORT – R. Fisher II

None.

V. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE. 1:14 P.M.**VI. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VII. A., B., C., D., E., AND F. 2:05 P.M.****VII. CONSIDER GOVERNANCE COMMITTEE REPORTS/UPDATES FOR DISCUSSION AND/OR COMMITTEE ACTION****A. ERM Update – R. Skillens, W. Peebles, D. Prachyl and K. Duncan, M.D.**

1. Governance Risk and Compliance Software Implementation – Ron Skillens informed the board that the ServiceNow software is scheduled to be launched at the end of September.
2. Patient Access Risk Review - Dianna Prachyl reviewed top risks and strategies revolving around the patient access risk.
3. Care Coordination Risk Review - Wanda Peebles highlighted multiple initiatives involving care coordination.

B. Compliance Program Report(s)/Update(s) – R. Skillens and E. Lee

1. Key Compliance Headlines and Activities – Mr. Skillens provided information on multiple federal enforcement actions that have taken place over the last few months.
2. Proposed FY18 Annual Compliance Audit Work Plan – Mr. Skillens previewed the Compliance Audit Work Plan for the members present.

Action: Mr. Fisher called for a motion to approve the FY18 Annual Compliance Audit Work Plan as presented. The motion was made by Dr. Webber and seconded by DT Nguyen. The motion was approved unanimously.

C. Internal Audit Report(s)/Update(s) – R. Skillens and M. Atkins

1. Follow-Up Hospital Pharmacy - Michelle Atkins applauded Trudy Sanders' successful efforts in driving culture change on this issue.
2. Proposed FY18 Annual Internal Audit Work Plan – Ms. Atkins previewed the Internal Audit Work Plan for the members present.

Action: Mr. Fisher called for a motion to approve the FY18 Annual Internal Audit Work Plan as presented. The motion was made by Dr. Webber, and seconded by Dorothy DeBose. The motion was approved unanimously.

D. District Policies for Consideration – R. Skillens

1. LD 300 Conflicts of Interest for Employees Policy – For approval purposes, Mr. Skillens presented policy LD 300 Conflicts of Interest for Employees.

Action: Mr. Fisher called for a motion to approve LD 300 Conflicts of Interest for Employees Policy as presented. The motion was made by Dr. Webber, and seconded by Ms. DeBose. The motion was approved unanimously.

2. LD 600 Conflicts of Interest for Practitioners Policy - For approval purposes, Mr. Skillens presented policy LD 600 Conflicts of Interest for Practitioners.

Action: Committee Chair Roger Fisher II called for a motion to approve LD 600 Conflicts of Interest for Practitioners Policy as presented. The motion was made by Ms. DeBose and seconded by Dr. Webber. The motion was approved unanimously.

3. LD 1100 Board of Managers Conflict of Interest Policy - For approval purposes, Mr. Skillens presented policy LD 1100 Board of Managers Conflict of Interest. After a brief discussion of the administration of this policy, the matter was put to a vote.

Action: Mr. Fisher called for a motion to approve LD 1100 Board of Managers Conflict of Interest Policy as presented. The motion was made by Ms. DeBose and seconded by Dr. Webber. The motion was approved unanimously.

4. LD 5400 Conflicts of Interest for Vendors Policy - For approval purposes, Mr. Skillens presented policy LD 5400 Conflicts of Interest for Vendors.

Action: Mr. Fisher called for a motion to approve LD 5400 Conflicts of Interest for Vendors Policy as presented. The motion was made by Ms. DeBose and seconded by Dr. Webber. The motion was approved unanimously.

5. LD 3300 Americans with Disabilities Act Accommodations - For approval purposes, Mr. Skillens presented policy LD 3300 Americans with Disabilities Act Accommodations.

Action: Mr. Fisher called for a motion to approve LD 3300 Americans with Disabilities Act Accommodations as presented. The motion was made by Ms. DeBose and seconded by Dr. Webber. The motion was approved unanimously.

VIII. CONSIDER MATTERS REQUIRING COMMITTEE ACTION:

None.

IX. ADJOURN

There being no further business, the meeting adjourned at 2:42 P.M.



Roger Fisher II, Chair, Governance Committee

10/24/17

Date