

# MEMORANDUM

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To: Meeting Minutes from September 24, 2020 Board of Managers and Finance Committee Meeting

From: LeeAnn Gilly

Date: 10/09/2020

Re: Tarrant County Hospital District Board of Manager and Finance Committee Virtual Meeting September 24, 2020

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers held a virtual meeting on September 24, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
  2. Tarrant County Hospital District Web Site.
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**GOVERNOR GREG ABBOTT**

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

**Governor Abbott Allows Virtual And Telephonic Open Meetings To Maintain Government Transparency**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

March 16, 2020

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

**PRESS OFFICE: (512) 463-2050**

Kayleigh Date:

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or  
by  
Videoconference During Coronavirus Disaster**

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AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet,



- before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO  
GOVERNOR GREG ABBOTT'S AND  
ATTORNEY GENERAL KEN PAXTON'S  
TEMPORARY MEETING SUSPENSION GUIDELINES  
THIS MEETING IS AVAILABLE FOR VIEWING VIA  
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD MEETING - VIRTUAL JOINT BOARD OF  
MANAGERS AND FINANCE COMMITTEE MEETING**

**10:00 A.M. THURSDAY, SEPTEMBER 24, 2020**

**MEETING MINUTES**

The Tarrant County Hospital District ("District") Board of Managers and Finance Committee met at 10:00 a.m. Thursday, September 24, 2020 via WebEx with the following members present and on the 3<sup>rd</sup> Floor, Outpatient Clinic Auditoriums, John Peter Smith Hospital, 1500 South Main Street, Fort Worth, Texas, 76104, with the following Board/Committee members present:

Steve Montgomery, Committee Chair  
Charles Powell, Past Board Chair  
Charles Webber, M.D., Board Chair  
Dorothy DeBose, Board Vice Chair, Board Member  
Amanda Arizola, Board Member  
Zim Zimmerman, Board Member  
Rev. Ralph Emerson, Board Member  
Roger Fisher, Board Member  
Cheryl Hurd, Program Director, Behavioral Health  
Dr. Daniel Ziegler

Others Attending: Robert Earley, President, Chief Executive Officer  
Sharon Clark, Senior Executive Vice President, Chief Financial Officer  
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer  
David Mendenhall, Vice President, Chief Technology Officer, Information Systems  
Robert Browder, Vice President, Office of Legal Services  
Alex duBuclet, Senior Vice President, Human Resources  
Zelia Baugh, Executive Vice President, Correctional and Behavioral Health  
Dianna Brodeur, Vice President, Communications  
Wanda Peebles, Executive Vice President, Chief Nursing  
Executive  
Rory McCrady, Senior Vice President, Revenue Cycle  
Tricia Elliott, M.D., Senior Vice President, Medical Academic  
Research Affairs

Charles Horne, Vice President, Diversity and Inclusion  
Tom Fisher, Director, Supply Chain  
Adam Lane, Vice President, Chief Facilities Management  
Officer  
Michelle Atkins, Executive Director, Compliance and Internal  
Audit  
Cory Hartsfield, General Counsel  
Lee Ann Gilly, Senior Executive Assistant

**I. CALL TO ORDER**

Steve Montgomery called the September 24, 2020 TCHD Finance Committee meeting to order at 10:03 a.m. Members present represented a quorum to conduct Committee business.

**II. CITIZENS WISHING TO ADDRESS THE COMMITTEE**

There were no citizens present wishing to address the Finance Committee.

**III. MINUTES**

Mr. Montgomery asked the Committee to review minutes from the August 27, 2020, Tarrant County Hospital District Joint Board of Managers and Finance Committee Meeting and called for a motion. Zim Zimmerman made a motion for approval; motion was seconded by Charlie Powell and carried unanimously.

**IV. CFO REPORT**

Sharon Clark reported to the Committee that September 30, 2020 is the District's fiscal year end. Our fiscal year-end audit will begin soon and the final audit report will be presented at the December 10<sup>th</sup> Joint Board of Managers and Finance Committee Meeting.

Mr. Montgomery reported to the Committee that we will have a combined Finance Committee and Planning Committee on October 22, 2020.

**V. MATTERS THAT REQUIRE DISCUSSION AND COMMITTEE ACTION**

**A. Consider Acceptance of August 2020 Unaudited Financial Report**

Ms. Clark presented the Unaudited Financial Report for August 2020.

**Hospital:**

August Financials continue to be impacted by COVID-19.

Inpatient Admissions were below budget for the month of August. Patient acuity, measured by Case Mix Index exceeded budget by 7% for the month. Length of Stay was favorable by 5% for the month.

Emergency Department Visits were unfavorable for the month compared to budget. Urgent Care Visits were below budget for the month of August. Primary Care Visits and Specialty Clinic Visits have increased from prior month, which includes Telehealth visits.



Observation Cases were favorable for the month. Invasive Lab Cases are returning to normal for the month. Inpatient Surgeries were below budget but are close to normal volumes. Outpatient Surgeries were below budget, due to COVID-19 restrictions but are increasing month over month.

Psychiatric Patient Days were favorable for the month of August. Psychiatric Emergency Visits were favorable for the month and equal to prior month levels.

Days Cash on Hand Available for Operations was 321 days. Net Account Receivable Days are 35. FTE's per Adjusted Patient Day was unfavorable at 6.04 compared to year-to-date target of 5.60.

JPS Connection enrollment for August reflects enrollment of 43,749 members.

Net Patient Revenue was favorable by 12% for the month compared to budget. Salaries and Related Expenses were favorable by 2% for the month. Purchased Services was favorable by 5% for the month compared to budget.

For the month, Income from Operations was \$10.0 million compared to a budgeted Income from Operations of \$4.7 million. Year-to-date Income from Operations was \$71.4 million compared to a budgeted \$56.8 million.

**Acclaim:**

Physician Billed Encounters were unfavorable for the month by 17%. Year-to-date billed encounters are 14% unfavorable.

Net Patient Revenue was unfavorable by 19% for the month compared to budget.

For the month, Acclaim's financial statements reflected a \$3.7 million Loss from Operations compared to a budgeted loss of \$2.3 million. Year-to-date, Loss from Operations was \$36.3 million compared to a budgeted loss of \$23.7 million.

Year-to-date, the Combined Income Statement reflected an Income from Operations of \$36.3 million.

There being no further questions or discussion, Mr. Montgomery called for a motion to accept the August 2020 Unaudited Financial Report. Reverend Ralph Emerson made a motion for approval; motion was seconded by Mr. Powell as presented and the motion carried unanimously.

B. Consider Approval of archiving LDF 4000 Funding of IGT's for 1115(a) Waiver Policy and DSH Program Policy

Sharon Clark presented archiving LDF 4000 Funding of IGT's for 1115(a) Waiver Policy and DSH Program Policy to the Committee.



There being no further questions or discussion, Mr. Montgomery called for a motion to approve archival of LDF 4000 Funding of IGT's for 1115(a) Waiver Policy and DSH Program Policy. Mr. Zimmerman made a motion for approval; motion was seconded by Dr. Charles Webber as presented and the motion carried unanimously.

C. Consider Approval of Subscription Agreement between Emergency Care Research Institute d/b/a ECRI Institute and Tarrant County Hospital District d/b/a JPS Health Network (833814)

Ms. Clark presented Approval of Subscription Agreement between Emergency Care Research Institute d/b/a ECRI Institute to the Committee for Consideration. Approval of this agreement will assist with benchmarking for our Supply Chain Department for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Subscription Agreement between Emergency Care Research Institute d/b/a ECRI Institute. Dr. Webber made a motion for approval; motion was seconded by Mr. Zimmerman as presented.

D. Consider Approval of Amendment to Institutional Services Agreement between Cigna Behavioral Health of Texas and Tarrant County Hospital District d/b/a JPS Health Network (838185)

Rory McCrady presented Approval of Amendment to Institutional Services Agreement between Cigna Behavioral Health of Texas and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will allow Cigna members continued access to behavioral health services at JPS Health Network as an in-network facility.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Amendment to Institutional Services Agreement between Cigna Behavioral Health of Texas and Tarrant County Hospital District d/b/a JPS Health Network. Dr. Webber made a motion for approval; motion was seconded by Mr. Zimmerman as presented and the motion carried unanimously.

E. Consider Approval of Amendment to Institutional Agreement between Humana Government Business, Inc. d/b/a Humana Military and Tarrant County Hospital District d/b/a JPS Health Network (846321)

Mr. McCrady presented Approval of Amendment to Institutional Agreement between Humana Government Business, Inc. d/b/a Humana Military and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will allow Humana Military members to access behavioral health services at JPS Health Network as in in-network facility.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Amendment to Institutional Agreement between Humana Government Business and Tarrant County Hospital District d/b/a JPS Health Network. Mr. Powell made a motion for approval; motion was seconded by Dorothy DeBose as presented.

F. Consider Approval of Professional Services Agreement between Waste Management National Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (845017)

Mr. Montgomery announced that the Professional Services Agreement between Waste Management National Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network was being removed from the agenda.

- G. Consider Approval of Addendum to Quotation/Quotation # PR4-C139004 (Version 4, dated August 6, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network (850539)

Wanda Peebles presented approval of Addendum to Quotation/Quotation #PR4-C139004 (Version 4, dated August 6, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will ensure consistent, quality patient care for the residents of Tarrant County.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Addendum to Quotation/Quotation #PR4-C139004 (Version 4, dated August 6, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network. Ms. DeBose made a motion for approval; motion was seconded by Dr. Webber as presented and the motion carried unanimously.

- H. Consider Approval of Addendum to Quotation/Quotation # PR12-C138725 (Version 8, dated August 18, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network (850569)

Ms. Peebles presented Approval of Addendum to Quotation/Quotation # PR12-C138725 (Version 8, dated August 18, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will ensure consistent, quality patient care for the residents of Tarrant County.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Addendum to Quotation/Quotation # PR12-C138725 (Version 8, dated August 18, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network. Mr. Powell made a motion for approval; motion was seconded by Dr. Webber as presented and the motion carried unanimously.

- I. Consider Approval of Interlocal Agreement between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (855412)

Zelia Baugh presented Approval of Interlocal Agreement between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will better patient outcomes for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Interlocal Agreement between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network. Reverend Ralph Emerson made a motion for approval; motion was seconded by Mr. Zimmerman as presented and the motion carried unanimously.



J. Consider Approval of SAMHSA ED Grant H#79TI83099 between Integrative Emergency Services (IES) and Tarrant County Hospital District (853407) Approval of Memorandum of Understanding between Tarrant County, Texas and Tarrant County Hospital District d/b/a JPS Health Network (846757)

Dr. Tricia Elliott presented approval of SAMHSA ED Grant H#79TI83099 between Integrative Emergency Services (IES) and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this agreement will assist with better patient outcomes for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve SAMHSA ED Grant H#79TI83099 between Integrative Emergency Services (IES) and Tarrant County Hospital District (853407) d/b/a JPS Health Network. Reverend Emerson made a motion for approval; motion was seconded by Mr. Zimmerman as presented and the motion carried unanimously.

VI. **REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL**

Cory Hartsfield announced the monthly report listing 37 contracts negotiated under \$500,000. This report has been posted to the board portal.

VII. **RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:**

VIII. **RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA.**

IX. **ADJOURN**

There being no further business of the TCHD Joint Board of Managers and Finance Committee, meeting was adjourned at 10:50 a.m.



Steve Montgomery, Committee Chair

10/22/2020

Date