

MEMORANDUM

To: Tarrant County Hospital District Board of Manager and HR Committee

From: Anggelha Rodriguez

Date: January 28th, 2021

Re: Meeting Minutes from December 3, 2020 Board of Managers and HR Committee Meeting

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers held a virtual meeting on December 3rd, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
2. Tarrant County Hospital District Web Site.



GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

Governor Abbott Allows Virtual And Telephonic Open Meetings To Maintain Government Transparency

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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KEN PAXTON
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE
RELEASE

March 16, 2020

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PRESS OFFICE: (512) 463-2050

Keyleigh Date:

Communications@oag.texas.gov

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or
by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet,

- before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD – Virtual Board of Managers Human Resources Meeting

11:00 A.M. Thursday, December 3, 2020

The Tarrant County Hospital District ("District") Board of Managers Human Resources Committee met Thursday, December 3, 2020 via WebEx with the following members present:

Dorothy DeBose, Committee Chair
Charles Webber, M.D.
Steve Montgomery
Roger Fisher
Trent Petty
Rev. Ralph Emerson
DT Nguyen
Amanda Arizola
Zim Zimmerman
Charlie Powell
Steve Simmons, D.O.
Grant Fowler, M.D.
Alan Podawiltz, D.O.

Not In Attendance: None

Others Attending: Robert Earley, President, Chief Executive Officer
Karen Duncan M.D., Executive Vice President, and COO Administration
Alex duBuclet, Senior Vice President Human Resources
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
David Mendenhall, Vice President, Chief Technology Officer
Daphne Walker, Sr. Vice President Chief Legal Counsel
Robert Browder, Vice President, Government Affairs and Special Projects
Riana Poullard, Labor and Employment Counsel
Lauren Poe, Executive Director Strategy, Business Development
Michael Hochberg, Senior Executive Vice President, Chief Clinical Officer
Zelia Baugh, Executive Vice President, Behavioral Health Administrator
Suzanne Barnes, Executive Office Manager
Anggelha Rodriguez, Recording Secretary

I. Call To Order

With a quorum present, committee Chair Mrs. DeBose called the meeting to order at 11:00 A.M.

II. Hearing of Citizens - There were no citizens requesting to speak.

III. Consider Matters Requiring Committee Action

A. Approval of Minutes: Mr. Charlie Powell made a motion seconded by Mr. Zim Zimmerman to approve the minutes of the November 19, 2020 meeting with no changes. The motion carried unanimously.

IV. Consider Human Resources Reports/Updates - Not Requiring Committee Actions:

A. Update of the FY20 Annual Incentive Plan (AIP) Dr. Duncan thanked the board for their gratitude and support provided to JPS. Dr. Duncan gave the committee members a high level overview of the FY20 Annual Incentive Plan.

B. Update of the FY20 Long Term Incentive Plan (LTIP) Dr. Duncan gave the committee members a high level overview of the FY20 Long Term Incentive Plan.

C. Dr. Duncan gave an overview of the proposed FY21 Annual Incentive Plan goals and proposed FY21 Long Term Incentive Plan goals.

V. Recess and Reconvene in Executive Session Pursuant to Chapter 551, Texas Government Code.

The board took a break at 11:37am

The board went into Executive Session at 11:40am

VI. Reconvene in Open Session as the Board of Managers and the Committee for Deliberation(s) and/or Action(s) deemed necessary regarding any matter listed on the Closed Session Agenda, Paragraphs VI. A and B.

The board reconvened in Open Session at 12:26pm.

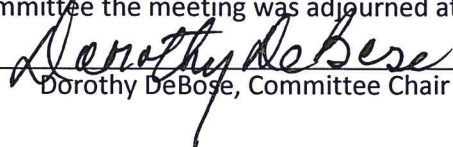
A. Mr. Charlie Powell made a motion seconded by Reverend Emerson to approve the FY20 Annual Incentive Plan and Long Term Incentive Plan awards. The motion carried unanimously.

B. Mr. DT Nguyen made a motion seconded by Mr. Zim Zimmerman to approve the proposed FY21 Annual Incentive Plan goals. The motion carried unanimously.

C. Mr. Zim Zimmerman made a motion seconded by Mr. DT Nguyen to approve the proposed FY21 Long Term Incentive Plan goals. The motion carried unanimously.

VII. Adjourn

There being no further business of the TCHD Joint Board of Managers and Human Resources Committee the meeting was adjourned at 12:28 P.M.



Dorothy DeBose, Committee Chair



Date