

# MEMORANDUM

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**To: Meeting Minutes from November 5, 2020 Board of Managers Quality Committee Meeting**

**From: Sean Shelton**

**Date: January 14, 2020**

**Re: Tarrant County Hospital District Board of Manager Quality Committee Virtual Meeting November 5, 2020**

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Mangers Quality Committee held a virtual meeting on November 5, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
2. Tarrant County Hospital District Web Site.



**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

**PRESS OFFICE: (512) 463-2050**

March 16, 2020

Kayleigh Date:

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call [\(512\) 475-4700](tel:5124754700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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## GOVERNOR GREG ABBOTT

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

### I. **GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold

videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO  
GOVERNOR GREG ABBOTT'S AND  
ATTORNEY GENERAL KEN PAXTON'S  
TEMPORARY MEETING SUSPENSION GUIDELINES  
THIS MEETING IS AVAILABLE FOR VIEWING VIA  
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD - Board of Managers Quality Committee Meeting**

**Thursday, November5October 1, 2020**

**Meeting Minutes**

The Tarrant County Hospital District ("District") Board of Managers Quality Committee met Thursday, October 1, 2020, via WebEx with the following members present:

Chuck Webber, M.D., Committee Chair  
Rev. Ralph Emerson  
Dorothy DeBose  
DT Nguyen  
Steve Montgomery  
Zim Zimmerman  
Cheryl Hurd, M.D., President of Medical Staff  
Brian Webb, M.D.  
Robert Frohm, M.D.

Patient Advisors: None

Others Attending:

Robert Earley, President, Chief Executive Officer  
Dr. Karen Duncan, Sr. Executive Vice President, Chief Operating Officer  
Sharon Clark, Sr. Executive Vice President, Chief Financial Officer  
Michael Hochberg, M.D., Sr. EVP JPS, President/CCO, Acclaim  
Wanda Peebles, Executive Vice President, Chief Nursing Executive Officer  
Gerald Stephenson, M.D., Vice President, Chief Quality Officer  
Robert Browder, Vice President, Legal  
David Mendenhall, Vice President, Chief Technology Officer  
Daphne Walker, Senior Vice President, Chief Legal Counsel  
Adam Lane, Vice President, Chief Facilities Management Officer  
Tricia Elliott, Senior Vice President, Chief Academic Officer  
Scott Cummings, General Counsel  
Sean Shelton, Recording Secretary  
Nadia Alawi, M.D.  
Raj Gandhi, M.D.

Cassie Lyell  
Devon Armstrong  
Afryea Brown  
Suzanne Barnes  
Geoffrey Wright  
William Dunbar

**I. CALL TO ORDER**

Dr. Charles Webber called the meeting to order at 3:01 p.m.

**II. CITIZENS WISHING TO ADDRESS THE BOARD**

There were no citizens present to address the Board.

**II. CONSIDER MATTERS REQUIRING COMMITTEE ACTION**

**A. Approval of minutes**

- 1 Mr. Zimmerman motioned to approve the minutes of the October 1, 2020 meeting, seconded by Ms. Debose, the motion carried unanimously.

**B. Approval of Tarrant County Hospital District Policies (TCHD) and/or Plans**

1. AA 2600 Funds for Clinical Research for archival- T. Elliott
  - i. Ms. Debose motioned to approve, seconded by Rev. Emerson, the motion carried unanimously with the necessary correction.
2. IC 1 Infection Prevention and Control Program Authority and Approval Statement- R. Stephenson
  - i. Dr. Stephenson presented the policy with a proposed amendment. The amendment was to the signature line for the President of the Medical Staff from Dr. Chet Schrader to Dr. Cheryl Hurd.
  - ii. Ms. Debose motioned to approve with the necessary correction, seconded by Rev. Emerson, the motion carried unanimously.
3. PC 100 Assessment and Reassessment Policy- W. Peebles
  - i. Rev. Emerson motioned to approve, seconded by Mr. Zimmerman, the motion carried unanimously with one abstention of Mr. Nguyen.
4. PC 300 Fall Prevention Program- W. Peebles
  - i. Mr. Montgomery motioned to approve, seconded by Dr. Webb, the motion carried unanimously with one abstention of Mr. Nguyen.
5. PC 500 Transfusion Therapy Policy - W. Peebles
  - i. Ms. Debose motioned to approve, seconded by Rev. Emerson, the motion carried unanimously with one abstention of Mr. Nguyen.
6. PC 2200 Leaving Against Medical Advice and Patient Elopement- W. Peebles

- i. Mr. Zimmerman motioned to approve, seconded by Ms. Debose, the motion carried unanimously with one abstention of Mr. Nguyen.
- 7. RI 2400 Abuse Neglect and Reporting Cases Policy- W. Peebles
  - i. Mr. Nguyen motioned to approve, seconded by Ms. Debose, the motion carried unanimously.

**IV. CONSIDER PERFORMANCE IMPROVEMENT REPORTS/UPDATES – NOT REQUIRING COMMITTEE ACTION**

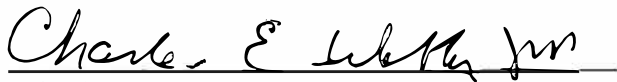
- A. **PSI90 Update** – G. Stephenson- Dr. Stephenson provided an overview of the PSI90 Scorecard, which contained an update on the patient safety and adverse events report, month to month results, and a review of how the metric is impacted by COVID.
- B. **COVID-19 Update** – G. Stephenson- Dr. Stephenson provided an overview of the management of the COVID-19 pandemic by the District. This included hospital volumes, outpatient case management update, county data, and noted an increased amount of cases.
- C. **Innovation Corner- Level 1 Trauma 10th Anniversary Presentation- R. Gandhi/ C. Lyell**  
Dr. Gandhi and Ms. Lyell gave insight into the Level 1 Trauma Program and advancements for the District. Dr. Gandhi highlighted the education, feedback and quality the staff presents to all our patients.

**V. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:** The committee reconvened in Executive Session at 4:52 p.m.

**VI RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS V. A, B, C, D, E, F AND G.** The committee reconvened in open session at 4:57 p.m.

**VII. ADJOURN**

- D. Mr. Montgomery made a motion seconded by Ms. Debose to adjourn the meeting. There being no further business to discuss the meeting was adjourned at 4:58 p.m.

  
Charles Webber, M.D.

14 Jan 2021  
Date